

Environmental Statement:
policy & procedure

etc. Design Limited
2 Carriers Fold Church Road
Wombourne West Midlands WV5 9DH

Telephone: +44 (0) 1902 898282
Fax: +44 (0) 1902 898283
Email: enquiries@etcarchitects.co.uk



Environmental Statement

etc Design Limited recognises the need for sustainable development and continually aims to improve the environment effect of its activities.

Our Workplace

We commit to provide a quality service ensuring a healthy and safe workplace for all our staff and visitors, whilst minimizing our impact on the environment. We will always operate in compliance with relevant environmental legislation and will strive to use pollution prevention and environmental best practice in all we do.

We commit to:

- Consider any environmental issues in the decision-making process.
- Educate staff so that they carry out their activities in an environmentally responsible manner, such as working electronically whilst ensuring key information is fully and securely backed up.
- Promote waste minimization by recycling or finding other uses for by-products whenever economically viable.
- Purchase and use environmentally responsible products accordingly, using energy efficiency as a criteria when purchasing new equipment.
- Communicate our environmental commitment to client, customers and the public, encouraging them to support it.
- Developing objectives that target environmental improvements and monitor performance by regular review.
- Developing a relationship with suppliers and contractors so that we all recognize our environmental responsibilities.
- Promote the efficient use of resources, energy and fuel throughout the company's operations.

We shall co-operate with :-

- The communities in which we operate.
- The government, regulatory bodies and other interested parties with the shared vision of being a good and trusted neighbour.

Signed *I.D. Tompkins* Position: Director

Date: 30.08.13

Review Date: 29.08.14

Our Designs:

By recognizing that the products of our designs will have a far greater environmental impact than our own workplace operations we further commit to exercise our professional skills to minimize environmental impact in so far as is possible within the brief we receive from our clients.

We commit to:

- Raise awareness of sustainability and environmental protection measures with clients, developing a shared design vision of environmental aspirations.
- Wherever possible ensure projects have good access to public transport allowing sustainable travel choices to be made.
- Assess sites for their ecological value, making use of the natural features and protecting biodiversity.
- Assess each project to determine the potential for renewable power generation.
- Use passive solar design in the form and orientation of projects, insulating the envelope to improve efficiencies.
- Specify products whenever possible which strike the optimum balance between impact and performance.
- Ensure building services are efficient and encourage the management of resource usage.

Signed *I.D. Tompkins* Position: Director

Date: 30.08.13

Review Date: 29.08.14